

OLD ORCHARD BEACH DESIGN REVIEW COMMITTEE
 October 7, 2013 - 6:00 pm
 Old Orchard Beach Police Department Conference Room

Call to Order at 6:08 pm	Call to Order
<p>Roll Call: Chair Don Comoletti; Carl D’Agostino, Ray DeLeo. Absent: Kim Schwickrath Staff: Jeffrey Hinderliter, Town Planner; Valdine Helstrom, Administrative Assistant. Others Present: Town Manager Larry Mead.</p>	
<p><u>ITEM 1</u> Enforcement/Violations: Discussion about Code Enforcement</p> <p>Don Comoletti stated that his biggest concern with these enforcement violations is that in the past we had code violations and we had a town council that was pro-business and our concerns went unheard. Chair Comoletti suggested that we need to come up with list with some of the concrete items of violations: signs, additions that do not meet the design specifications, sidewalks, etc. and sit down with the new town council and find out if the DRC has their support.</p> <p>Carl D’Agostino stated that we need to think of what is the best in the long term for Old Orchard Beach.</p> <p>Chair Comoletti suggested that that whatever the rules are that the DRC is working with, they need to be as consistent as we possibly can. The DRC needs to sit down with the codes and go over them to see where we can go with these.</p> <p>Jeffrey Hinderliter has brought this issue forward because we have run into problems with Code Enforcement recognizing that the DRC has responsibilities within certain areas of the town. So he will make it clear to code that whatever comes into the DDI – DD2 and the HO Districts, to always inform Mr. Hinderliter. Also something to consider when looking at the ordinance language is the Administrative Review vs. Full Committee Review.</p> <p>Carl D’Agostino suggested getting a list of the things that the DRC should be taking a look at vs. Administrative Review.</p> <p>Mr. Comoletti suggested looking at the actual boundaries. Some examples of houses that fall under these boundaries that shouldn’t be.</p> <p>Another concern that Chair Comoletti has is the fee structure for residential vs. business should be looked at.</p> <p>Mr. Hinderliter worked on getting all of the DRC related ordinances consolidated so we know exactly what we are supposed to administer.</p>	

<p>ITEM 2 Planning for 2014: Discuss DRC related items such as the Design Review Ordinance; Application and Review Procedure; Design Review Districts; DRC Projects; Museum in the Streets</p> <p>Chair Comoletti suggested to incorporating the trolley into the stops along the way of the Museum in the Streets.</p> <p>Mr. Hinderliter thinks that we have a business community that may be willing to fund this project through business contributions and taxation. He worked with Dan Blaney on identifying all kinds of sites that have some sort of historic or cultural significance. It could be a house or it could be a piece of property where a building no longer exists, also railroads. Mr. Blaney has currently come up with 49 sites that include Ocean Park. (Mr. Hinderliter will get that list to the DRC) Another piece of this would be to incorporate the QC codes.</p> <p>Mr. Hinderliter talked about the MIT's checklist handout to the DRC that is an outline of steps to take to move forward with the Museum in the Streets. He also mentioned that maybe we could create something in addition to Museum in the Streets that expands the walk able program to other areas town.</p> <p>All members agreed to focus on the Design Review Ordinances.</p>	
<p>GOOD & WELFARE</p> <p>The DRC Committee members discussed parking lot issues. When a building burns down the DRC gives them permission to rebuild but it cannot be used as a parking lot.</p> <p>Chair Comoletti if you are going to violate a code then there needs to be a consequence. Is there a way to get this in District Court so they're not fighting us as the Town of Old Orchard Beach?</p> <p>Mr. Hinderliter stated that the town of OOB initiates the enforcement action. Even if it goes to district court the town will still be involved because they are the ones issuing the ordinance.</p> <p>Mr. Hinderliter informed the DRC Members that we should have a full Code Enforcement Staff at the next DRC Meeting in November.</p>	
<p>Meeting adjourned at 6:52 pm.</p>	<p>ADJOURN</p>

*I, Valdine Helstrom, Design Review Committee Clerk of the Town of Old Orchard Beach, do hereby certify that the foregoing document consisting of two (2) pages is a true copy of the original minutes of the Design Review Committee Meeting of **October 7, 2013.***

Valdine Helstrom